



To: Clubs of athletes eligible for 2020 Team BC events
(Westerns, Western Canada Cup and Canadian Championships)
Date: February 14, 2020
From: John Carroll, GBC Technical Director
Subject: **Information for Westerns 2020 and Canadian Championships 2020**

Dear clubs and coaches,

Please find below information for transportation and provisional cost to the 2020 Western Canadian Championships and 2020 Canadian Championships. All the information we receive from the hosts will be posted on the Team BC page, once they are available to us. (<https://www.gymbc.org/team-bc>)

More detailed information will be provided once teams have been named.

1) **Event Waivers, Medical Consent Forms, Code of Conduct, Uniform Order Form**

All participants (athletes, coaches, staff and judges) are required to complete and sign the waiver (specific to each event), and the generic medical consent forms and GBC Code of conduct (one copy for both events) as well as a uniform order form.

Forms are available on the Team BC resource page (<https://www.gymbc.org/team-bc>)
Forms must be completed and returned to GBC (info@gymbc.org) by the set deadlines indicated below. **One scanned file should contain all forms for one person, and the file name should indicate 'Athlete/Coach Name', 'Club', and 'Athlete Level'.**

An Athlete or coach trying to qualify for both Westerns and Canadians can submit only one medical form and one Code of Conduct, as these documents are generic and will apply to both events.

	Forms and information to be submitted	Deadline
Westerns	<ul style="list-style-type: none">- Waiver (specific to Westerns)- Medical Form (generic)- Code of conduct (generic) - Submission of flight information	March 16, 2020 March 16, 2020 March 16, 2020 April 6, 2020
Canadian Championships	<ul style="list-style-type: none">- Waiver (specific to Canadian Champs)- Medical Form (generic)- Code of conduct (generic) - Submission of flight information	April 6, 2020 April 6, 2020 April 6, 2020 May 1, 2020

2) **Costs and fees**

Gymnastics BC annually contributes approximately \$150,000 for Team BC to attend Westerns (artistic), Western Canada Cup (trampoline) and Canadian Championships (artistic and trampoline). GBC is funding team coaches, managers, chaperones and judges. Some funding will be available to athletes attending Canadian Championships, according to a tiered funding formula. The exact amount of

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funding will be available once we know the number of athletes, coaches and staff that will be attending.

All coaches (team and personal) will be required to assist the managers and chaperones on a daily basis. Unless prior arrangements have been made, the duty of the managers and chaperones will start once athletes arrive at the hotel/residences and end once the athletes leave the hotel/residences to go to the airport.

3) 2020 Western Canadian Championships (artistic only)

Date: April 29-May 3, 2020
Location: Olympic Oval,
6111 River Rd,
Richmond, BC

Travel Day: Wednesday, April 29, 2020
Return Day: Sunday, May 3, 2020
Host Hotel in Richmond (TBC)

Athletes and Coaches from Zones 3-4-5

Since the competition is in Richmond, athletes from the Lower Mainland are expected to stay at home and travel each day to the competition. Clubs from Zones 3-4-5 (with the exception of the Whistler Gym) who would like their athletes and coaches to stay at the hotel will need to take full responsibility for their athletes (similar to BC Champs, for example), as GBC will not provide a chaperone for the local athletes. Athletes will only be invoiced for their registration.

Athletes and coaches from outside the Lower Mainland

Athletes and coaches will stay at a host hotel. One manager/chaperone and one additional chaperone will be present to coordinate Team BC member activities. Coaches will however be responsible for their athletes. If the number of athletes is too high, we may ask for an additional manager or chaperone to stay at the hotel.

Depending on the number of athletes attending from outside of the Lower Mainland, GBC will reimburse up to 100% for the mileage or flight and accommodation. Athletes and coaches from the same area should make every effort to carpool. Athletes will only be invoiced for registration and accommodation.

Travel to/from Richmond:

- All participants from outside the Lower Mainland (zone 3-4-5) must organize their own travel to/from Richmond. Athletes are not allowed to travel by themselves. If a club is not planning on sending a coach, the club must make arrangements with another club so the athletes can travel with other adults.
- Clubs must submit, to GBC, a copy of their flight itinerary or overview of travel (for example, by car with parents) for the athletes and coaches, as soon as possible, but no later than April 6th.

Transportation/Flights for funded coaches

- GBC will provide financial assistance for the flights of funded coaches. Clubs will receive funding after the teams are confirmed.
- GBC will reimburse up to \$300 for the flight of funded team coaches. The balance, if any, must be paid by the coach's club.

Ground Transportation

- Transportation from/to the airport will be facilitated by the host hotel's shuttle.
- Participants will be expected to walk between the host hotel and the competition venue (15 minutes).

Accommodation:

- The hotel has already been booked for participants outside the Lower Mainland. Athletes will be sharing a hotel room. Older athletes will be 2 per room, younger athletes will be up to 4 per room.

Expected cost for athletes (invoiced to the clubs):

Registration:	\$145
Accommodation:	Calculated once the number of athletes is known and rooming list is set
Uniform:	Total amount for each athlete invoiced to the clubs
Meals/Souvenirs:	All meals will take place in restaurants. Each family must determine how much to give the traveling athletes for meals and incidentals. We recommend approximately \$40 per day.

All fees must be paid in full to GBC by April 20, 2020.**4) 2020 Western Canada Cup (trampoline only)**

Date: June 5 – 7, 2020
Location: Regina, SK

More information on this event will be coming directly from Debbie McBoyle.

5) 2020 Canadian Championships (artistic and trampoline)

Date: May 19-24, 2020
Location: Complexe Branchaud-Brière
Gatineau, QC

Travel Day: Tuesday, May 19, 2020
Return Day: Sunday, May 24, 2020 (in the evening) or Monday, May 25, 2020
We are still waiting for a schedule from GymCan. There may be a social activity for athletes on Sunday evening.

Accommodation: Holiday Inn Hotel and Suites Downtown Ottawa
2355 King Edward Ave, Ottawa, ON

Flight to/from Ottawa

- All participants must book their own flights to Ottawa. Athletes are not allowed to travel by themselves. If a club is not planning to send a coach, the club must make arrangements with another club so the athletes can travel with other adults.
- Clubs must submit to GBC a copy of the itinerary for athletes and coaches, by May 1, 2020.

Transportation/Flights for funded coaches

- GBC will provide financial assistance for the flights of funded coaches. Clubs will receive funding after the teams are confirmed.
- GBC will reimburse up to \$600 for the flight of each funded coach. The balance, if any, must be paid by the coach's club.

Ground Transportation

- Transportation from/to the airport is the responsibility of each participant.
- GBC is planning to rent buses to shuttle the participants between the hotel and the venue.
- Transportation by any other means (Uber, club rented cars, parent vehicles) is not authorized.

Accommodation:

- The hotel has already been booked. Athletes will be sharing a hotel room. Athletes need to expect to share 2 – 4 per room.

Expected costs for participants (invoiced to the clubs):

- **All fees must be paid in full prior to departure.**

The amounts below are tentative as GymCan has not yet circulated the official workplan. Athlete funding, if any, will be deducted from the total.

Registration:	\$145	(TBC, no information from GymCan yet)
GymCan surcharge:	\$35	(TBC, no information from GymCan yet)
Banquet:	\$25	(TBC, Mandatory for all coaches and athletes)
Accommodation:	<u>\$460</u>	(TBC, 6 nights)

Uniform: Total amount for each athlete invoiced to the clubs

Meals/Souvenirs: Breakfast is included at the hotel. All other meals will take place in restaurants. Each family must provide for the athlete's meals and incidentals. We recommend approximately \$40 per day.

APPROXIMATE TOTAL: \$665 plus flight, meals, uniform and souvenirs (TBC)