



Gymnastics BC
Notice of Meeting:
2019/2020 Annual General Meeting

Saturday, February 6, 2021
Online Video Conference

Gymnastics BC

Annual General Meeting (AGM)

TO:	GBC Club Presidents/Chairs, Owners, and/or Managers
DATE:	Saturday, February 6, 2021
RE:	<ol style="list-style-type: none">1. Notice of Annual General Meeting –February 6, 2021 at 10:00 a.m. PST2. Participation details3. Designated Representative Authorization Form4. AGM Agenda5. Notice of Resolutions6. Minutes from 2019 Gymnastics BC AGM & 2020 Gymnastics BC EGM7. Board Nominations – Chair, Vice Chair and Director-at-Large
CC:	GBC Board of Directors and Zone Chairs

Notice of Annual General Meeting

Date: Saturday, February 6, 2021

Time: 10:00 a.m. PST

Purpose:

To consider a special resolution to approve amendments to GBC by-laws. See proposed Resolutions in the “Notice of Resolutions” (pg. 6-9 in this package).

To elect the GBC Board Chair, Vice Chair* and Director-at-Large for the 2020-2022 (*for 2020/2021) cycle.

Participation Details:

Electronic/Remote Participation: Online video conferencing platform: Zoom

Date: Saturday, February 6, 2021

Time: 10:00 a.m. PST

Documents for the meeting are available here:

- 2019/2020 Notice of Meeting – this document
- [Designated Representative Authorization Form](#)
- [2019-20 Annual Report](#)
- [2019-20 Financial Report](#)
- [2020-2021 Q1 Financial Report](#)
- [2020-2024 Strategic Plan](#)
- [GBC – Unofficial consolidation of Bylaws](#) reflecting the 2019/2020 changes
- [Board Nomination Package](#)

Electronic Participation – All participants

Members will be able to participate in the 2019/2020 AGM via the online video conferencing platform called Zoom, which allows them to view and listen to the AGM online. To participate, each member must have a stable internet connection. All participants, both designated voting delegates and non-voting participants, must register online to attend the event. Please follow the [2019/2020 GBC AGM event page](#) link to complete this registration. The use of this Zoom technology requires a secure login, which GBC will provide to those voting delegates and non-voting participants who have registered online for the AGM, via email no later than **Friday, February 5, at 12:00 p.m.**

Vote in the AGM – Voting Delegates Only

The AGM will require voting delegates to take part in electronic voting through the Election Runner portal. To take part as a designated voting member for your club, you must submit a Designated Representative Authorization Form (page 4 of this package) by email to info@gymbc.org, by fax to 604-333-3499, or by mail to the Gymnastics BC office no later than **12:00 p.m. PST on Thursday, February 4, 2021. Any late submissions may not be considered.**

Voting delegates are required to register for the AGM through the [2019/2020 GBC AGM event page](#). Registration for the AGM will close at **12:00 p.m. on Thursday, February 4, 2021.** Any inquiries to participate past this deadline may not be considered.

Login instructions for both Zoom and the Election Runner voting portal will be provided to each voting delegate via email no later than **Friday, February 5, 2021 at 12:00 p.m.**

Participate as an Observer/Listener

To participate in the AGM as a non-voting participant, please visit the [2019/2020 GBC AGM event page](#) to register for this event. Registration for the AGM will close at **12:00 p.m. on Thursday, February 4, 2021.** Any inquiries to participate past this deadline may not be considered.

More Information

If you have questions regarding the AGM process, including Designated Representative Authorization forms, Zoom, or voting portal access, please email info@gymbc.org.

GBC Contact

Leanne James – Event Manager & Coaching Coordinator
ljames@gymbc.org (preferred contact through email)
604-333-3495 (direct) 604-333-3499 (fax)
268 – 828 West 8th Avenue, Vancouver, BC, V5Z 1E2

Gymnastics BC

2019/2020 Annual General Meeting

(Please print clearly or type directly on form)

Designated Representative Authorization

**Saturday, February 6, 2021
10:00 a.m. PST**

All clubs are required to return this document signed by the club president/chair/owner, indicating who the designated representative will be from their club. To be registered as a designated representative, individuals must submit a completed copy of this form to Gymnastics BC **no later than 12:00 p.m. PST on Thursday, February 4, 2021.**

***** All Designated Representatives must also go to the [AGM Event Page](#) to register in the AGM *****

Name of Club: _____

Name of Designated Representative

Role within Club

President/Chair or Owner's Signature

Date

** Electronic meeting details to be emailed to: _____

*****Please provide a personal email address, not a general club email address*****

*****Our voting portal access should not be shared to a public email*****

Return to:

Gymnastics BC

info@gymbc.org

or

FAX: (604) 333-3499

or

268-828 West 8th Avenue, Vancouver, BC V5Z 1E2

Must be submitted no later than 12:00 p.m. PST on Thursday, February 4, 2021.

Annual General Meeting Agenda ~ Saturday, February 6, 2021

Location:

Zoom – Video Conference

Time:

10:00 – 12:00pm

Other details (conference call, etc):

<https://us02web.zoom.us/j/86813705915?pwd=NXhnRmtSdmswNDFnVdmTDN5R0dadz09>

+1 647 374 4685 Canada, +1 647 558 0588 Canada, +1 778 907 2071 Canada

Meeting ID: 868 1370 5915

Passcode: 313040

Excellence • Leadership • Transparency • Ethical • Professional • People Focused
Business Management • Programming Excellence • Professionalism and Customer Service • Safety and Risk Management

Order of Business

#	Item	Who	Action Required	Page #
	Welcome	Twyla Ryan or designate	Information	
1	Call to order 1.1 Establishment of quorum (35% of club)	Twyla Ryan or designate	Information	
2	Agenda 2.1 Additions to agenda 2.2 Approve agenda	Twyla Ryan or designate	Input Motion	5
3	Explanation of remote technology and adaptation	Twyla Ryan or designate	Information	
4	Meeting minutes 4.1 To approve the November 16, 2019 AGM minutes 4.2 To approve the August 26, 2020 EGM minutes	Twyla Ryan or designate	Motion Motion	10-15 16-19
5	GBC Annual Report 5.1 To accept the 2019 / 20 annual report	Twyla Ryan or designate	Information Motion	Separate document attached
6	Financial Report 6.1 To accept the 2019 / 20 financial report 6.2 To accept the 2020 / 21 financial report	Katherine Reinhardt	Information Motion Motion	Separate documents attached
7	Special Resolutions (Bylaw amendments) <i>The changes have been circulated in the Notice of Meeting Package on Jan 22, 2021.</i>	Twyla Ryan or designate	Motion	6-9
8	Gymnastics BC Strategic Plan Update	Twyla Ryan	Information	Separate document attached
9	Elections 9.1 Election and Voting procedures 9.2 Chair (by secret ballot) 9.3 Vice Chair (by secret ballot) 9.4 Director-at-Large (by secret ballot) <i>Nominations will be circulated on Feb 1, 2021</i>	Twyla Ryan or designate	Elections	
10	Other business			
11	Adjournment		Motion	

**NOTICE OF SPECIAL RESOLUTION
OF
GYMNASTICS B.C.
(THE "SOCIETY")

FOR ANNUAL GENERAL MEETING**

The following special resolution will be proposed for approval at the Society's annual general meeting on February 6, 2021:

AMENDMENTS TO BYLAWS

IT IS RESOLVED as a special resolution that the Bylaws of the Society be amended as follows, to take effect upon the electronic filing of a Bylaw Alteration Application with the BC Registrar of Companies:

1. by inserting the phrase "a Person" immediately after the word "appoint" and immediately before the phrase "as a Non-Voting Member" in Bylaw 2.4 [*Admission and Eligibility for Non-Voting Membership*];
2. by inserting the word "a" immediately after the phrase "Discipline of" and immediately before the word "Member" in the title of Bylaw 3.6 [*Discipline of Member*];
3. by deleting in its entirety, the phrase "thirty-five percent (35%)" in Bylaw 5.6 [*Quorum*] and substituting in place thereof the phrase "twenty percent ("20%)";
4. by deleting in its entirety Bylaw 7.4 [*Composition of Board*] and substituting in place thereof the following:

"7.4 Composition of Board

The Board will be composed of a minimum of eight (8) and a maximum of ten (10) Directors, as follows:

- (a) four (4) Persons elected as Directors by the Voting Members in accordance with these Bylaws;
- (b) the Persons respectively serving as chairperson of the following committees of the Society:
 - (1) the Men's Artistic Gymnastics Committee;
 - (2) the Women's Artistic Gymnastics Committee;
 - (3) the Trampoline Gymnastics Committee; and

(4) the Gymnastics For All Committee,

each of whom are ex-officio Directors for so long as he or she is chairperson of the respective committee, and

(c) up to two (2) Directors appointed by Board Resolution from time to time in accordance with section 7.6.”

5. by deleting in its entirety, the phrase “section 8.1(f)” in Bylaw 7.7 [*Term of Directors*] and substituting in place thereof the phrase “section 7.4(a) and Part 8 of these Bylaws”;

6. by deleting in its entirety Bylaw 8.1 [*Nomination of Directors*] and substituting in place thereof the following:

“8.1 Nomination of Directors

Nominations for election as a Director elected pursuant to Bylaw 7.4(a) must be made in accordance with the applicable provisions of these Bylaws, including this section, and such policies and procedures as are established by the Board from time to time, provided that such policies or procedures do not conflict with these Bylaws.

All nominations are subject to the following rules:

(a) a nomination must be made in writing, in a form established by the Society;

(b) a Person must be qualified in accordance with section 7.3 in order to be nominated;

(c) a Person need not be a Member to be nominated as a Director for election in accordance with Bylaw 7.4(a), however if a Member is nominated, he or she must be in good standing (or be the designated representative of a Member in good standing) in order to be nominated and must remain in good standing in order to stand for election;

(d) an eligible Person may nominate him or herself, and the nomination must be signed by the Person and by one (1) other Member;

(e) a Member may not nominate more nominees than the number of Director positions available for election; and

(f) nominations must be submitted in advance of an election, in accordance with such deadlines as may be established by policy. Nominations will not be permitted from the floor at a General Meeting.”

7. by deleting in its entirety Bylaw 8.6 [*Election Cycle*] and substituting in place thereof the following:

“8.6 Election Cycle

To the greatest extent possible, the Society will strive to elect two (2) of the four (4) Directors specified in Bylaw 7.4(a), in accordance with this Part in alternating calendar years.”

8. by deleting in its entirety Bylaw 12.2 [*Election and Appointment of Officers*] and substituting in place thereof the following:

“12.2 Election and Appointment of Officers

At each meeting of the Board immediately following an annual general meeting, the Board will elect the officers of the Society, save and except for the Chief Executive Officer.

The Chief Executive Officer will be appointed by the Board from time to time as necessary in accordance with section 9.2.”

9. by deleting in its entirety Bylaw 12.3 [*Term of Officers*] and substituting in place thereof the following:

“12.3 Term of Officers

The term of office for each officer, save and except for the Chief Executive Officer, will be one (1) year, commencing on the date the Director is elected as an officer in accordance with section 12.2 of these Bylaws and continuing until the first meeting of the Board held after the next following annual general meeting. A Director may be elected as an officer for consecutive terms.

Once appointed in accordance with section 9.2 of these Bylaws, the Chief Executive Officer serves at the discretion of the Board.”

10. by deleting the word “Treasurer” in sub-section (i) of Bylaw 12.9 [*Duties of Chief Executive Officer*] and substituting in place thereof the phrase “Director of Finance”;

11. by deleting in its entirety, the phrase “terms or reference” in Bylaw 14.1 [*Standing Committees*] and substituting in place thereof the phrase “terms of reference”; and

12. by correcting any grammatical or punctuation errors that arise as a result of the foregoing amendments and by renumbering all parts, sections, subsections and paragraphs, including cross-references, affected by the above amendments accordingly.

RESOLVED as an ordinary resolution that the solicitors for the Society, Norton Rose Fulbright Canada LLP, are hereby authorized to electronically file the Bylaw Alteration Application giving effect to the amendment approved herein.

Please see attached [GBC's Unofficial Consolidation of the Society's Bylaws](#) reflecting the foregoing proposed amendments. Please note that these proposed bylaws have been prepared with the assistance of legal counsel and have been vetted and approved by the Society's board of directors.

Special Resolution #1

The following special resolution will be proposed for approval at the Society's annual general meeting on February 6, 2021:

AMENDMENTS TO BYLAWS

IT IS RESOLVED as a special resolution that the Bylaws of the Society be amended as follows, to take effect upon the electronic filing of a Bylaw Alteration Application with the BC Registrar of Companies:

1. by inserting the word "a" immediately after the phrase "Discipline of" and immediately before the word "Member" in the title of Bylaw 3.6 [*Discipline of Member*];
2. by deleting the phrase "thirty-five percent (35%)" in Bylaw 5.6 [*Quorum*] and substituting in place thereof the phrase "twenty percent ("20%)";
3. by deleting the word "Treasurer" in sub-section 12.9(i) and substituting in place thereof the phrase "Director of Finance";
4. by deleting the phrase "terms or reference" in Bylaw 14.1 [*Standing Committees*] and substituting in place thereof the phrase "terms of reference"; and
5. by correcting any grammatical or punctuation errors that arise as a result of the foregoing amendments and by renumbering all parts, sections, subsections and paragraphs, including cross-references, affected by the above amendments accordingly.

RESOLVED as an ordinary resolution that the solicitors for the Society, Norton Rose Fulbright Canada LLP, are hereby authorized to electronically file the Bylaw Alteration Application giving effect to the amendment approved herein.

Please see attached [GBC's Unofficial Consolidation of the Society's Bylaws](#) reflecting the foregoing proposed amendments. Please note that these proposed bylaws have been prepared with the assistance of legal counsel and have been vetted and approved by the Society's board of directors.

Annual General Meeting ~ November 16, 2019

Location: Vancouver Square Conference Centre
(Vancouver Public Library)

Time: 10:00 – 11:00 AM

Excellence • Leadership • Transparency • Ethical • Professional • People Focused
Business Management • Programming Excellence • Professionalism and Customer Service
• Safety and Risk Management

Attendance:

Name	Club	Voting Y / N	Attendance
Kyna Fletcher	Chimo Gymnastics	Y	In person
Vivien Symington	Club Aviva	Y	In person
Ana Arciniega	Delta Gymnastics Society GBC Board Member - Chair	Y	In person
Marti Farkas	Flicka Gymnastics	Y	Electronic
Sherri Taylor	Flip City Gymnastics Club GBC Board Member – Director at Large	Y	In person
Cody McAllister	Flip Club	N	Electronic
June Tiefenbach	Inspire Sports Victoria	Y	Electronic
Heather Ivanitz	Kelowna Gymnastix	Y	Electronic
Garry Ricks	Key City Gymnastics	N	In person
Michelle Ricks	Key City Gymnastics	Y	In person
Twyla Ryan	Kimberley Gymnastics GBC Board Member – Past Chair	Y	In person
Angela Pitzel	Kitimat Dynamics Gymnastics Club	Y	In person
Tattina Maxim	Langley Gymnastics Foundation	Y	Electronic
Jackie Wiebe	Lion's Pride Gymnastics	N	Electronic
Brittany Cline	MileZero Gymnastics	Y	Electronic
Shawnee Venebles	Momentum Gymnastics	Y	Electronic
Peggy Willcox	n/a	N	Electronic
Louise Demers	Nanaimo Gymnastics School	Y	Electronic
Chantelle Yates	North Peace Gymnastics	Y	Electronic
Michele Dillon	Powell River Gymnastics	Y	In person
Jill Drake	Revelstoke Acrobats	Y	Electronic
Puneet Bains	Richmond Gymnastics Association	Y	Electronic
Tracey Matovich	Shasta Trampoline Club	Y	Electronic
Grant Van Harmelen	Surrey Gymnastics	Y	In person
Desiree Armstrong	Symington Symbiotics	Y	In person
Cindy Rost	Synergy Gymnastics Centre	Y	Electronic
Karl McPherson	Terrace Peaks	Y	In person
Nicola Marynowski	Trail Gymnastics Club	Y	Electronic
Richard Ikeda	Twisters Gymnastics	Y	In person
Michael D. Hood	Vancouver Phoenix Gymnastics	Y	In person
Mary Morice	Wayland Sports Nanaimo GBC Board Member – GFA Chair	Y	In person
Tami Mitchell	Whistler Gymnastics Club	Y	In person
Jenna McBain	White Rock Gymnastics & Diving Academy	Y	Electronic
Katherine Campbell	GBC Board Member – Vice Chair	N	In person
Katherine Reinhardt	GBC Board Member – Director of Finance	N	In person

Mike J. Hood	GBC Board Member – MTC Chair	N	In person
Missy Preston	GBC Board Member – Director at Large	N	In person
Su Bailey	GBC Board Member – Director at Large	N	In person
Andree Montreuil	GBC Staff – CEO	N	In person
Leanne James	GBC Staff – Admin & Event Coordinator	N	In person
Brittany Cawson	GBC Staff – Member Services Manager	N	In person

1. Welcome and call to order

Call to order and establishment of quorum @ 10:19am

- Introductions from GBC Board Chair, GBC board members and staff.
- GBC faced many issues this fiscal year including trampoline insurance limitations, resignation of the GBC CEO, search for new CEO, and naming of Andree Montreuil as new CEO, Board Chair health issues.
- Recognition to GBC staff and 50th committee for job well done at Awards & Scholarships and Celebration Gala event held night before.
- Congratulations to Past Chair Twyla Ryan for her GBC Life Member award.
- Note of order: Clubs will not move or second motions. The voting delegates will be asked if they are in favour, against or abstain from a vote. However, if a member club wishes the record to show how they vote, it will be noted in the minutes.

1.1 Establishment of quorum

- 35% of GBC full member clubs required – 27 member clubs required

Number of clubs present:

15 – In-person;

14 – Electronically

Number of clubs present with voting privileges: 29

2. Agenda

2.1 Additions to agenda

- It is at the discretion of a full member club if they wish to be recognized in the meeting minutes should they choose to vote against or abstain from a vote.

2.2 Approve agenda

MOTION: To approve the 2019 AGM agenda.

For: all

Against: 0

Abstain: 0

CARRIED

3. Explanation of Remote Technology

- Verbal update – GBC CEO
- Voting delegates are present in-person and participating electronically in the 2019 AGM.
- Electronic connection is through Adobe Connect. Should questions arise, use the raise your hand button or the chat box on the Adobe Platform. Brittany (GBC Staff) is monitoring the Adobe portal for the duration of the meeting.
- When votes are required (ex. Approving agenda, approving minutes). Please select agree, disagree and step away (agree in favour, disagree – not in favour and step away – abstain).
- For electronic participants, the Vice Chair election process is through an online platform called Election Runner. All electronic voting delegates have received a URL via email with a unique voter key and ID link that will be required to access the election runner portal. Once the voting period opens, please cast your vote online. Once the voting period ends, the portal will close and the results will be announced.

4. Meeting Minutes

4.1 Approval of the November 3, 2018 AGM minutes

- Request any errors or omissions from member clubs.
- Only those that were present at the 2018 AGM are permitted to vote in the approval of the 2018 AGM minutes.

MOTION: *To approve of the November 3, 2018 AGM minutes.*

For: all

Against: 0

Abstain: 0

CARRIED

4.2 Approval of the July 17, 2019 EGM minutes

- Request any errors or omissions from member clubs.
- Only those that were present at the 2019 EGM are permitted to vote in the approval of the 2019 EGM minutes.

MOTION: *To approve of the July 17, 2019 EGM minutes*

For: all

Against: 0

Abstain: 0

CARRIED

5. GBC Annual Report

Verbal update provided by GBC Board Chair

- The Board Chair presented a map of the 8 Zones across British Columbia to show both the presence of member clubs in all zones as well as the opportunity this provides for collaboration, support and dedication to deliver quality programming and events.
- The Board Chair also discussed the initial results from a demographic survey distributed to full member clubs inquiring into successes and opportunities that clubs are facing on a daily basis.
 - o 11% of clubs responded to survey (9 clubs total).
 - o Many responses indicated small / medium sized businesses – approximately 10-50 staff members either private or not for profit. Many clubs have limited resources and/or staff which means many individuals, especially club administrators have multiple roles and responsibilities in their portfolio (ex. Customer service, HR, finance etc).
 - o Survey shows an opportunity for GBC to ensure services that include the development of critical resources for the successful operations of member clubs.
 - o Also shows a need and an opportunity for mentorship and collaboration between member clubs.
 - o Another area of critical importance to all member clubs is the issue of hiring, training, developing and retaining quality coaches. However, the question is whether there is a concerted and well planned strategy behind our sector recruitment practices. The challenge for GBC and its member clubs is finding a clear way to present coaching as a viable career choice
 - o 90% of member clubs have physical literacy programs through the activity of gymnastics as their business core, with diverse programs that require different skill sets to teach fundamental gymnastics programs for different age groups (from active start to seniors) as well birthday parties, drop-in programs, day camps, adaptive programs and more. This adds to the challenge of having the correct coaches as these types of programs are critical for the financial viability of a member club. Specialized programs that offer the actual sport of gymnastics also has great challenges in attracting and retaining highly qualified coaches that can lead these programs.
 - o This past year there have been monthly online Roundtable meetings were available to clubs to connect and support other clubs. Collaboration and sharing best practices with other club owners/executive directors/administrators have proven to be a vital link.
 - o GBC will develop a knowledge base website focusing on needs of the clubs These would include templates and documents to cover areas like Human Resource practices (hiring, performance review, firing, disciplining, training, etc.), as well as common policies and procedures that can be adapted to each club member's needs.

Verbal update provided by GBC CEO

- Shallon Olsen – won a silver medal at World Championships
- Samantha Smith – won a gold medal at the 2019 Pan American Games
- First WAG JO Compulsory Championships held in 2019. Over 450 participants from across the province. Hosted by Langley Gymnastics Foundation.
- Through the 3 BC Championships events (Compulsory, Optional WAG and MAG, and Trampoline) 1000 individuals competed in the 2019 events.

Questions AND Discussion: none

MOTION: *To accept the 2018/2019 Gymnastics BC Annual Report.*

For: all

Against: 0

Abstain: 0

CARRIED

6. Financial Report

Verbal update provided by Katherine Reinhardt, Director of Finance.

- Overall very close to being on budget for the 2018/2019 year.
- Most of GBC's revenue comes from membership registrations.
- Annual grants are stable going into next fiscal year and funding for programming is remaining the same according to budget.
- Salary and program expenses are generally the highest expenses, and this year is no different.
- Balance sheet is solid.
- Budget for next year, there is a clear increase in expenses due to insurance, balanced by membership revenues.

Questions and Discussion:

- Report shows that General and Administrative Services are significantly down for the 2019/2020 budget.
- Insurance fee increases – GBC was able to pay for July and August trampoline insurance premiums, so these expenses were not charged back to the membership. Increases in membership fees for 2019/2020 will be allocated to trampoline insurance premiums.
- For the 2019/2020 season, given the new trampoline insurance landscape, the GBC Board prioritized hiring a safety officer to work with clubs on compliance. This salaried position been added to the 2019/2020 budget.

MOTION: *To accept the audited financial statements for the fiscal year ending June 30, 2019.*

For: all

Against: 0

Abstain: 0

CARRIED

7. Ordinary Resolutions

Ordinary resolutions require majority approval.

7.1 Appointment of the auditor – Bakertilly

MOTION: *To approve of the appointment of the auditor Bakertilly for the fiscal year ending June 30, 2020.*

For: all

Against: 0

Abstain: 0

CARRIED

8. **Special Resolutions**

Special resolutions require 2/3 approval.

8.1 **Special Resolution #1 – Bylaw Amendments**

The Gymnastics BC Board of Directors is bringing the following motions forward. These special resolutions include minor edits to the Society's Bylaws.

MOTION: RESOLVED, as a special resolution that the Bylaws of the Society be amended by:

1. In 1.1, adding a definition for the expression "Ex-Officio":

(m) "Ex-Officio" means an individual who holds a particular office or who has a specified attribute, by virtue of holding that office or having that attribute, is appointed as a director of the society;

2. Adding to the Bylaw 10.8, the words "and in writing":

(b) Will disclose fully and promptly *and in writing* the nature and extent of his or her interest in the contract, transaction or matter;

3. In Bylaw 12.9, replacing the word Treasurer by Director of Finance

(i) The custody of all records and documents of the Society, except those required to be kept by the *Director of Finance*;

4. Correcting the following typos in Bylaws 3.6, and 14.1

3.6 Correct the title from "Discipline of member" to "Discipline of a member";

14.1 Correct "terms or reference" to "terms of reference";

Questions AND Discussion:

- As changes are made to the policies and bylaws, board committee needs to ensure that there is full review to ensure congruency between the two.

MOTION: *To approve the bylaw amendments as provided in the 2019 Notice of AGM package.*

For: all

Against: 0

Abstain: 0

CARRIED

9. **Elections**

- The deadline for nominations of both elected positions (Vice Chair and Director at Large) was October 30, 2019
- In accordance with the By-Laws of the association, nominations will not be accepted from the floor.

9.1 **Director at Large**

- The single nominee is elected by acclamation to Director at Large.

Name of Nominee: **Missy Preston**
Nominated by: Kira Hallwood,
Club Affiliation: Vancouver Phoenix Gymnastics

9.2. **Vice Chair**

- Two nominations were received by the set deadline.

Name of Nominee: **Michael D. Hood**
Nominated by: Patricia Chan
Club affiliation: Vancouver Phoenix Gymnastics

Name of Nominee: **Peggy Wilcox**
Nominated by: Kyna Fletcher
Club affiliation: Life Member (No current club affiliation)

- Michael Hood spoke to his nomination.
- Peggy Willcox spoke to her nomination.

Vice Chair Election results:

- Michael Hood - 15 votes
- Peggy Willcox - 13 votes

- Michael Hood elected to the position of Vice Chair.

10. Other Business

- Special recognition
 - o Katherine Campbell – ending term as Vice Chair
 - o Twyla Ryan – ending term as Past Chair
- Announcements
 - o Board Chair quick overview about roundtable sessions.
 - o Fundraising opportunities: George Choboter from Willow Creek
 - Healthy snacks – opportunity for clubs for joint fundraising campaigns. Revenues will be shared between clubs and GBC.
- GBC looking into opportunities to provide additional services to GBC full member clubs. Ex. lawyer that is accessible to all member clubs, group benefits broker, accountant etc.

11. Adjournment

MOTION: *To adjourn the 2019 Gymnastics BC Annual General Meeting.*

For: all
Against: 0
Abstain: 0

CARRIED

Extraordinary General Meeting Agenda ~ August 26, 2020

Location: Online Video Conference

Time: 1:00pm (PDT)

Other details: Electronic participation login provided after RSVP's were received

Electronic Attendance:

Interim Chair	Sherri Taylor
Vice Chair	Mike D. Hood
Director of Finance	Katherine Reinhardt
Director at Large	Missy Preston
WAG Chair	Alana Jensen
TG Chair	Megan Conway
TG Chair	Rusty Pierce
GFA Chair	Mary Morice

Staff	Andrée Montreuil
Staff	John Carroll
Staff	Melissa Mungall
Staff	Nathan Kindrachuk
Staff	Catherine Dubinsky

Guest	Susanne Schurer
-------	-----------------

Voting Delegate	Balance Gymnastics	Julia Freeman
Voting Delegate	Cariboo Chilcotin Gymnastics Association	Annie Glanville
Voting Delegate	Circuswest Performing Arts Society	Mark Schuett
Voting Delegate	Club Aviva Recreation	Vivien Symington
Voting Delegate	Delta Gymnastics	Sharon Gillespie
Voting Delegate	Duncan Dynamics Gymnastics	Dana Lainchbury
Voting Delegate	Falcon Gymnastics	Renata Allan
Voting Delegate	Flicka Gymnastics Club	Marti Farkas
Voting Delegate	Flip City Gymnastics	Carla Robin
Voting Delegate	Inspire Sports Victoria	June Tiefenbach
Voting Delegate	Kamloops Gymnastics & Trampoline Centre	Jennifer Lyster
Voting Delegate	Kelowna Gymnastix	Bruce Elwood
Voting Delegate	KeyCity Gymnastics	Garry Ricks
Voting Delegate	Kitimat Dynamics Gymnastics Club	Angela Pitzel
Voting Delegate	Langley Gymnastics Foundations	Tattina Maxim
Voting Delegate	Lions Pride Gymnastics	Jackie Wiebe
Voting Delegate	Nanaimo Gymnastics	Susan Thomson
Voting Delegate	North Peace Gymnastics Association	Chantelle Yates
Voting Delegate	Okanagan Gymnastics Centre	Teresa Cooper
Voting Delegate	Powell River Gymnastics	Michele Dillon
Voting Delegate	Prince Rupert Gymnastics Association	Jackie Touchet
Voting Delegate	Quesnel Technique	Lisa Laundry
Voting Delegate	Selkirk Challengers	Rhonda Saunders
Voting Delegate	Shasta Trampoline	Tracey Matovich
Voting Delegate	Smithers Salto Gymnastics Club	Lara Collingwood

Voting Delegate	Symington Symbiotic Foundation	Vivien Symington
Voting Delegate	Synergy Gymnastics	Cyndi Rost
Voting Delegate	TAG Sports	Barb Fraser
Voting Delegate	Terrace Peaks Gymnastics Club	Karl McPherson
Voting Delegate	Trail Gymnastics Club	Karlee Johannson
Voting Delegate	Twisters Gymnastics Club	Richard Ikeda
Voting Delegate	Vancouver Phoenix Gymnastics	Tricia Chan
Voting Delegate	Whistler Gymnastics Club	Sheila Mozes
Voting Delegate	White Rock Gymnastics	Jen Olthoff

Non-Voting Participants

Non-Voting participant	Jodie Hinks
Non-Voting participant	Jenna McBain
Non-Voting participant	Jennifer Dober
Non-Voting participant	Starla Beselt
Non-Voting participant	Danielle Wolsey

Order of Business

#	Item
1	<p>Call to order, welcome</p> <ul style="list-style-type: none"> - GBC Interim Chair, Sherri Taylor – Meeting called to order at 1:00pm. - Welcome to Member Clubs. - Introduction of GBC Board members and GBC Staff in attendance. - Introduction – Susanne Schurer, from Marsh Canada.
2	<p>Roll Call and Confirmation of quorum</p> <ul style="list-style-type: none"> - Number of clubs present: 34 clubs - Quorum: 28 clubs (35% of 77 clubs) <p>Quorum is established.</p>
3	<p>Discussion of insurance landscape – Susanne Schurer</p> <ul style="list-style-type: none"> - Explanations on the delay in GBC's insurance renewal - Insurance landscape – difficulty in renewal, some company pulling out of certain niches that has affected the insurance market, COVID, etc. - Highlights of the GBC insurance policy
4	<p>Explanation of remote technology and adaptations</p> <ul style="list-style-type: none"> - Verbal update – Sherri Taylor - Explanation of Zoom conferencing usage and Pragmatic backup plan. - Explanation of Election Runner voting portal and voting portal access links that will be sent once the election is launched.
5	<p>Reading and adoption of rules of order</p> <ul style="list-style-type: none"> - Verbal update – Sherri Taylor - Notice of the meeting sent to member clubs on August 12, complying with GBC's notification requirements. - No additional resolutions can be considered or voted on at the EGM.

6	<p>Approval of agenda</p> <p>MOTION: To approve of the 2019 EGM agenda. Moved by: Garry Ricks – Key City Gymnastics Seconded by: Carla Robins – Flip City Gymnastics</p> <p style="text-align: right;">CARRIED</p>
7	<p>General Information</p> <ul style="list-style-type: none"> - Due to COVID-19, implementation of the GBC’s strategic plan had to be postponed. - Sherri presents a summary of GBC’s priorities for the next 6-12 months: <ul style="list-style-type: none"> o Club support in area of governance, HR, o Risk management - developing safe sport policies, by addressing the needs of all members (athletes, coaches, officials, volunteers, club staff, etc.) o Coach Education and professional development opportunities o Transparent communication
8	<p>Presentation by Megan Conway – CanJump Program</p> <ul style="list-style-type: none"> - Information on the CanJump program, - CanJump used for the Trampoline Interclub category; introduction of trampoline evaluation at regional events, allowing for community self-monitoring of coaches to help keep the sport safe. - The use of the CanJump is mandatory in BC clubs for all activities on trampoline. - Each club will receive a copy of the CanJump program.
9	<p>Ordinary Resolution</p> <ul style="list-style-type: none"> - Presentation on additional information regarding the insurance levy. - The proposed levy aims to be as fair as possible to all categories. - GBC will contribute \$80,000 to help reduced the costs. - Any surplus insurance collected this year will be applied to reduce insurance next year. - Policy Terms: the term for this policy is August 8 to June 30. Markel provided an extension from July 1st to August 7th, 2020, during the insurance renewal process. - GBC Operational Budget – Significant reductions were made to the budget including: 50% staff reduction, departmental budget freezes, operational costs reductions. Budget (revenues and expenses) has been reduced by approximately 55%. Budget will be reviewed, to adjust to actual membership numbers. - There will be a significant, detrimental impact on all programs and services provided to member clubs: athlete funding will be reduced, Team BC funding will be eliminated, coach education will no longer be financially supported, GBC sanctioned events may be cancelled (including competitions, training camps, retreats, professional development opportunities, awards, etc.), and all technical program activities will need to break even. - The 2020-21 membership categories and roles were simplified. <p><u>Resolution #1 (Ordinary Resolution)</u> Be it resolved that the insurance levy collected in addition to the membership fees approved at the 2018 AGM will be adjusted to our insurance fees. The proposed insurance levy is highlighted in yellow on the Membership Fee and Proposed Insurance Levy Worksheet (distributed in the EGM package on page 7). This is an ordinary resolution requiring a majority of votes cast in favour for adoption. The effect of the resolution, if approved, would be:</p> <ul style="list-style-type: none"> - To add an insurance levy to the membership fees approved at the 2018 AGM, according to the proposed schedule on the 2020 Notice of EGM.

	<p>Election Runner Results Approved - 27 Opposed - 7</p> <p style="text-align: right;">CARRIED</p>
10	<p>Adjournment</p> <p>MOTION: <i>To adjourn the 2020 EGM.</i></p> <p>Moved by: Garry Ricks - Key City Gymnastics Seconded by: Carla Robins - Flip City Gymnastics</p> <p style="text-align: right;">CARRIED</p>

2019/2020 Gymnastics BC Board of Directors Nominations

Three Director positions were open for election at the 2020/2021 GBC Annual General Meeting.

1. NOMINATION – Chair

The deadline for nominations to the position of Chair was January 29, 2021 at 12:00 p.m. Pacific Time. In accordance with the By-Laws of the association, nominations will not be accepted from the floor. One nominee was submitted prior to the submission deadline.

Name of Nominee: **Jennifer Lyster**
Club affiliation: Kamloops Gymnastics and Trampoline Centre
Nominated by: Tammy Markortoff

The single nominee will be elected by acclamation for the position of Board Chair. The Chair of Gymnastics BC is elected for a 2-year term.

2. NOMINATION – Vice Chair

The deadline for nominations to the position of Vice Chair was January 29, 2021 at 12:00 p.m. Pacific Time. In accordance with the By-Laws of the association, nominations will not be accepted from the floor. One nominee was submitted prior to the submission deadline.

Name of Nominee: **Mary Morice**
Club affiliation: Nanaimo Gymnastics School
Nominated by: Chad Rutherford

The single nominee will be elected by acclamation for the position of Board Vice Chair. The Vice Chair of Gymnastics BC for this AGM is elected for a 1-year term (generally a 2-year term in even years) ending at the 2021 GBC AGM.

3. NOMINATION – Director-at-Large

The deadline for nominations to the position of Director-at Large was January 29, 2021 at 12:00 p.m. Pacific Time. In accordance with the By-Laws of the association, nominations will not be accepted from the floor. Two nominations were submitted prior to the submission deadline.

Name of Nominee: **Su Bailey**
Club Affiliation: No club affiliation
Nominated by: Kyna Fletcher

Name of Nominee: **Peggy Willcox**
Club Affiliation: No club affiliation
Nominated by: Twyla Ryan

The Director-at-Large position is elected for a 2-year term by the members at the Annual General Meeting. Please refer to the submissions for both applicants prior to casting your vote at the 2019/2020 AGM.