



2022-2023 EQUIPMENT RENTAL AGREEMENT FORM – GYMNASTICS BC

TERMS OF AGREEMENT

Transportation of equipment will be arranged by Equipment Rental Coordinator, Michelle Ricks
Equipment inquiries should be sent to equipment@gymbc.org

GYMNASTICS BC will coordinate equipment transportation and will supply a set of equipment as requested above with the appropriate mats. A GymBC representative will be on hand to supervise the set-up, take down and loading of the equipment. GymBC will also ensure that the club is contacted four weeks prior to the meet to confirm the delivery details and the set-up/take-down time of the equipment.

THE HOST CLUB will be responsible for the following:

- A security deposit cheque of \$1,500. The deposit amount will be cashed and applied to the club's account.
- Any liability or accident claims arising from the meet.
- All freight costs which will be invoiced AFTER the meet, along with the rental fee balance
- Ensuring that there is free and clear access to the venue loading bays, that will accommodate 53' trailer(s) and truck(s).
- A minimum of 15 adult volunteers per set of equipment at set up and take down.
- Paying for the repair or replacement of any damaged or missing equipment.
- All other equipment necessary for the successful delivery of a meet.
- Ensuring that any equipment **not** belonging to Gymnastics BC is clearly labeled to avoid the mixing of equipment.
- One hotel room at the host hotel during the meet (including set up and take down nights), if the meet is hosted outside of the Lower Mainland or Fraser Valley.

NOTE: Failure to meet these responsibilities will result in the forfeit of the security deposit and possible charges for repair or replacement of damaged or misplaced equipment.

Signature (Host Club Representative)

Date

Please submit this completed form to events@gymbc.org