



# Notice of the 2024 Gymnastics BC Annual General Meeting



## 2024 Gymnastics BC Annual General Meeting

**To:** GymBC Clubs (Presidents, Executive Director, Owner, Board of Directors, Head Coach and/or Managers),  
GymBC Board of Directors, and Zone Chairs

Gymnastics BC hereby gives notice that the 2024 Annual General Meeting will be held as follows:

**Wednesday, November 6, 2024 at 10:00 am  
via Electronic Means via Zoom**

Gymnastics BC further provides the following enclosed information in relation to the 2024 Annual General Meeting:

- |   |        |
|---|--------|
| 1. AGM Registration Information   | Page 2 |
| ○ All Participants  |        |
| ○ Authorized Voting Delegates (Designated Representatives)                    |        |
| 2. 2024 GymBC AGM Agenda  | Page 3 |
| 3. Meeting Minutes: Draft 2023 GymBC AGM Minutes                              | Page 4 |
| 4. Election & Appointment of GymBC Board of Directors: Nomination Information | Page 8 |

Additional information related to the 2024 Annual General Meeting will follow in due course, including but not limited to:

- 2024 Audited Financial Statements
- 2024 Annual Report
- 2024 Nomination Package

## 1. AGM Registration Information:

The 2024 Annual General Meeting will be held by Electronic Means via Zoom. Only electronic participation is available for this meeting. **All participants (both Authorized Voting Delegates and non-voting participants) are required to register in advance** for the meeting. Please see section below for participant registration information.

Registration opens at **9:00 a.m. on Monday, September 30** and will close on **Sunday, November 3 at 11:59 p.m.** Late submissions may not be considered.

The meeting will open at 9:45 am. All participants will be held in a waiting room, and will be granted access to the meeting when appropriate. This allows GymBC to record attendance of all participants and ensures that we have sufficient participation by Authorized Voting Delegates to form a quorum (35% of the total number of Voting Members in good standing on November 6, 2024). Please ensure you include your name and club information in the participant name box when logging into the meeting.

### Classes of Membership

In accordance with the GymBC Bylaws:

*an Organization admitted as a Member must appoint, by notice in writing delivered to the Society (GymBC), a Person to be the designated representative and exercise the rights of membership on behalf of the Organization.*

All other members/participants are deemed to be Non-Voting Members and may attend and participate in a general meeting, but do not have the right to vote during said meeting.

#### a) All Participants (voting and non-voting)

All participants must register in advance of the Annual General Meeting using the [GymBC AGM Participant Registration Form](#). Registration forms must be completed no later than **Sunday, November 3 at 11:59 p.m.** Late submissions will not be accepted.

Following registration deadline, an email will be sent to all registered participants with Zoom login information.

#### b) Authorized Voting Delegates (Designated Representatives)

Authorized Voting Delegates have the authority to cast a vote in all decisions of the Annual General Meeting, including the Election of Directors. The election will be by electronic means using a platform called Election Runner. Voting Delegates will vote online through Election Runner and GymBC Scrutineers will verify the results.

Election Runner voting information will be sent to all registered Authorized Voting Delegates two days before the AGM.

To take part in the AGM as your club's Authorized Voting Delegate, you must register to participate in the AGM (see details above) **AND** complete the Authorized Voting Delegates section of the Registration Form. Registration forms must be completed no later than **Sunday, November 3 at 11:59 p.m.** Late submissions will not be accepted.

### If you have any questions please contact:

Leanne James  
Business Development & Events Manager  
[events@gymbc.org](mailto:events@gymbc.org) ; 604-333-3493

## 2. 2024 GymBC AGM Agenda

**Location:** Zoom – Video Conference

**Time:** November 6, 2024 at 10:00 a.m.

**Other details** (conference call, etc.): Electronic participation - Zoom

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### Order of Business

#	Item	Who	Action Required
	Welcome	Chair or designate	Information
1	Call to order 1.1 Establishment of quorum (35% of clubs)	Chair or designate	Information
2	Explanation of remote technology and adaptation	Communications Coordinator	Information
3	Agenda 3.1 Additions to Agenda 3.2 Approval of Agenda To approve the 2024 GymBC AGM agenda	Chair or designate	Input Motion
4	Meeting Minutes 4.1 To approve the October 15, 2023 GymBC AGM Draft Meeting Minutes	Chair or designate	Motion
5	GymBC Annual Report 5.1 To accept the 2023-24 Annual Report	Chair or designate	Information Motion
6	GymBC Financial Report 6.1 To accept the 2023-24 Financial Report	Director of Finance or designate	Information Motion
7	Ordinary Resolutions 7.1 Appointment of the Auditor	Chair or designate	Information Motion
8	GymBC Strategic Plan Update	CEO	Information
9	Elections 9.1 Election and Voting procedures 9.2 Directors-at-Large x2	Vice-Chair or designate	Information Election (via Election Runner, if required)
10	Other Business	Chair or designate	
11	Adjournment	Chair or designate	Motion

### 3. Draft Meeting Minutes – 2023 GymBC AGM

Minutes ~ Annual General Meeting ~ October 15, 2023

<b>Locations:</b> Element Vancouver Metrotown – Evergreen Ballroom Zoom – Video Conference	<b>Time:</b> 11:00 a.m.
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Risk Management

#### Attendance:

Name	Club	Voting
Barbara Crystal	Balance Gymnastics Club	Electronic
Todd Sader	Campbell River Gymnastics Club	Electronic
Vivien Symington	Club Aviva Recreation Ltd.	In-person
Richard Wischnewski	Delta Gymnastics Society	In-person
Karl McPherson	Duncan Dynamics Gymnastics Club	In-person
Cristina Gillrie	Elk Valley Gymnastics Club	Electronic
Marti Farkas	Flicka Gymnastics Club	Electronic
Alana Jensen	Flip City Gymnastics Club	In-person
Heidi Falconer-Mathieson	Funtastic Gymnastics & Trampoline Centre	Electronic
Steve Long	Glacier Gymnastics Club	Electronic
June Tiefenbach	Inspire Sports Victoria	In-person
Jennifer Lyster	Kamloops Gymnastics Trampoline Centre	In-person
Garry Ricks	Key City Gymnastics	Electronic
Hailey Boustead	Kicking Horse Gymnastics Club	Electronic
Angela Pitzel	Kitimat Dynamics Gymnastics Club	Electronic
Jennifer Coimbra	Langley Gymnastics Foundation	In-person
Brittany Cline	MileZero Gymnastics	Electronic
Chantelle Yates	North Peace Gymnastics Association	In-person
Shanna Roworth	Okanagan Gymnastics Centre Society	In-person
Michele Dillon	Powell River Gymnastics Society	In-person
Nicole Beauegard	Prince Rupert Gymnastics Association	Electronic
Jill Drake	Revelstoke AcroBats	Electronic
Puneet Bains	Richmond Gymnastics Association	Electronic
Katrina Swain	Shasta Trampoline Club	Electronic
Lara Collingwood	Smithers Saltos (Bulkley Valley Gymnastics)	Electronic
Amanda Morris	Squamish Gymnastics	Electronic
Pete Mitchell	Surrey Gymnastics Society	In-person
Keira Almas	Terrace Peaks Gymnastics Society	Electronic
Nicola Marynowski	Trail Gymnastics Society	Electronic
Richard Ikeda	Twisters Gymnastics Club	Electronic
Andree Montreuil	Vancouver Phoenix Gymnastics	In-person
Mary Morice	VIP Gymsports Ltd.	In-person
Marc Davidson	Whistler Gymnastics	Electronic
Jenna McBain	White Rock Gymnastics Society	Electronic

Nigel Loring	GymBC Staff - CEO	In-person
Aidan Muth	GymBC Staff, Communications and Events Coordinator	In-person
Catherine Dubinsky	GymBC Staff - Member Services Manager & Finance	In-person
Justin Schubert	GymBC Staff – Sport Safety Officer	In-person
Jessie Jakins	GymBC Board – WAG Chair	Electronic
Jayleen Lim	GymBC Board – GFA Chair	In-person
Megan Conway	GymBC TG Chair	Electronic

## Welcome

1. **Call to Order** – The meeting was called to order at 11:08 am.

### 1.1 **Establishment of Quorum**

In accordance with the GymBC Bylaws, 35% of Member Clubs are required to be in attendance to form a quorum. It was confirmed that 24 clubs are required to be present to achieve quorum. It was confirmed that 34 (49.2%) of GymBC Members Clubs were in attendance. A quorum was confirmed.

### 2. **Explanation of remote technology and adaption**

Meeting management information as it relates to remote technology was provided. It was noted that no election voting will be required as the election of Directors will be by acclamation. A roll call of voting delegates was undertaken.

### 3. **Agenda**

#### 3.1 **Additions to agenda**

There were no proposed additions to the agenda.

#### 3.2 **Approval of Agenda**

Moved by Rusty Pierce (Flip City Gymnastics Club)

Seconded by Richard Wischnewski (Delta Gymnastics Society)

**MOTION:** *To approve the 2023 GymBC AGM Agenda as presented.*

The Chair opened the floor for questions and comments. Hearing none, the motion was called.

All for; none opposed

**CARRIED**

### 4. **Meeting Minutes**

#### 4.1 **Approval of Meeting Minutes**

Moved by Chantelle Yates (North Peace Gymnastics Association)

Seconded by Karl McPherson (Duncan Dynamics Gymnastics Club)

**MOTION:** *To approve the 2022 AGM meeting minutes of Oct 23, 2022 as presented.*

The Chair opened the floor for questions and comments. Hearing none, the motion was called.

All for; none opposed

**CARRIED**

## 5. GymBC 2022-23 Annual Report

The Chair provided a verbal update and presented the membership statistics, including overall athlete, coach and officials' registrations. She closed by thanking the departing Board members and CEO, Nigel Loring.

### 5.1 Acceptance of Annual Report

Moved by Mary Morice (VIP Gymsports Ltd.)

Seconded by June Tiefenbach (Inspire Sports Victoria)

**MOTION:** *To accept the 2022-23 Annual Report as presented.*

The Chair opened the floor for questions and comments. Hearing none, the motion was called.

All for; none opposed

**CARRIED**

## 6. GymBC 2022-23 Financial Report

GymBC CEO, Nigel Loring provided a verbal update noting that the organization's financial position has improved due to membership growth, specifically increased membership, coach and officials registrations. He highlighted that revenues increased due to membership numbers, grants (e.g., gaming) and technical program fundraising (e.g., event registrations). He noted that the significant increase over the prior period shows that the organization has "returned to somewhat normal" post-pandemic. He recognized the success of return to sport processes.

Loring explained that expenses were primarily related to the delivery of technical programs, membership services (e.g., insurance), special events, staff salaries and consultant fees. He noted that the surplus reflects gaps in staffing, including the departure of the Safety Officer and two maternity leaves. Shifts in staff responsibilities to cover gaps resulted in using less of the projected resources resulting in significant savings.

Loring noted that the reduction in assets was the result of selling and purchasing new equipment.

### 6.1 Accept 2022-23 Financial Report

Moved by Michele Dillon (Powell River Gymnastics Society)

Seconded by Mary Morice (VIP Gymsports Ltd.)

**MOTION:** *To accept the 2022-23 Financial Report as presented.*

The Chair opened the floor for questions and comments. Hearing none, the motion was called.

All for; none opposed

**CARRIED**

## 7 Ordinary Resolutions

\*Require a majority vote to pass Ordinary Resolutions\*

### 7.1 Appointment of the Auditor

Moved by Mary Morice (VIP Gymsports Ltd.)

Seconded by Chantelle Yates (North Peace Gymnastics Association)

**MOTION:** *To accept the appointment of Manning Elliot LLP as Auditor for 2024-25.*

The Chair opened the floor for questions and comments. Hearing none, the motion was called.

All for; none opposed

**CARRIED**

## **8 GymBC Strategic Plan Update**

Loring provided a verbal update noting that the current plan was created pre-pandemic so major shifts were required. The current strategic plan, expiring at the end of 2024, considers 5 pillars – Partnerships, Impact/Wellbeing, Culture, Coach Development/Services and Business of Gymnastics. Loring provided a status update on each pillar. He concluded by advising members that the Board and management will initiate the development of a new plan that will start in 2025.

## **8 Elections**

### **8.1 Election and Voting Procedures**

There are currently 9 members on the GymBC Board of Directors and 10 allowed in accordance with the Bylaws. Of the 10 positions, there are 4 Directors at Large, elected by the members, 4 Technical Committee Chairs, elected at their respective assemblies, and 2 Directors at Large appointed by the Board.

The deadline for nominations for the vacant Director(s)-at-Large positions was October 22, 2023. In accordance with GymBC Bylaws, nominations are not accepted on the floor.

GymBC received 2 nominations for the Director at Large positions:

- Chantelle Yates from North Peace Gymnastics Association nominated by Jessica Di Tomaso.
- Nicole Beauregard from Prince Rupert Gymnastics Association nominated by Jennifer Lyster.

As the number of nominees does not exceed the number of Director at Large vacancies, both Chantelle Yates and Nicole Beauregard are elected by acclamation.

The Chair acknowledged and thanked the outgoing Directors – Mary Morice, Vivien Chow, Jayleen Sideritsch, Megan Conway and June Booth for their contributions.

### **8.2 Director-at-Large (by secret ballot or online portal “Election Runner)**

No action required as the vacant position were filled by acclamation.

## **9 Other Business**

No other business was brought forward.

## **10 Adjournment**

Moved by Chantelle Yates (VIP Gymsports Ltd.)

Seconded by Karl McPherson (Duncan Dynamics Gymnastics Club)

**MOTION:** *To adjourn the GymBC 2023 AGM at 11:57 am.*

The Chair opened the floor for questions and comments. Hearing none, the motion was called.

All for; none opposed

**CARRIED**



## 4. Election & Appointment of GymBC Board of Directors

The Board of Directors is recruiting individuals to volunteer for Director-at-Large positions on the GymBC Board of Directors.

During the 2024 GymBC AGM, two Director-at-Large positions will be elected. These positions are for a term of two years.

There are also two Director-at-Large positions that will be appointed by the Board of Directors for terms of one-year.

### Elected Director-at-Large Positions

Information about the Elected Director-at-Large role and responsibilities and Nomination Requirements can be found [here](#). Please review this document before submitting a nomination.

If you wish to nominate an individual for an elected Director-at-Large position, please complete the [2024-25 GymBC Board of Directors Nomination Form](#), no later than **11:59 p.m. on Sunday, October 27, 2024**. No late submissions will be considered.

Following the submission deadline, a Nomination Package will be distributed to all GymBC Member Clubs with details pertaining to the nominees. Please review the submissions in preparation for the Board of Directors election at the AGM.

Any questions regarding elected positions can be directed to GymBC's Events Manager – [events@gymbc.org](mailto:events@gymbc.org).

### Appointed Director-at-Large Positions

Information about the Appointed Director-at-Large role and responsibilities and Nomination Requirements can be found [here](#). Please review this document before submitting an application.

If you wish to be considered for an Appointed Director-at-Large position, please complete the [2024-25 GymBC Board of Directors Application Form](#), no later than **11:59 p.m. on Sunday, October 27, 2024**.

Following the submission deadline, the Board of Directors will review applications and be in contact with individuals that may be asked to join the Board as appointed Directors.

Any questions regarding appointed positions can be directed to GymBC's CEO – [ceo@gymbc.org](mailto:ceo@gymbc.org).