

Bid Package

BC Provincial Championships – Compulsory, Artistic and/or Trampoline Gymnastics

October 2019





Gymnastics BC would like to thank you for your interest in hosting the Provincial Championships. GBC is seeking proposals from Gymnastics BC full member clubs interested in hosting the 2021 & 2022 Compulsory, Artistic and/or Trampoline Gymnastics Provincial Championships.

About The BC Compulsory, Artistic and/or Trampoline Provincial Championships

The BC Championships are the largest and most prestigious annual gymnastics events in the province. Throughout the course of these competitions, athletes compete for the title of Provincial Champion.

The BC Championships are held each spring for compulsory, artistic and trampoline gymnastics. The events are generally held in April, in various communities throughout the province. Member clubs are encouraged to host the championships with the guidance and support of Gymnastics BC. Although we encourage member clubs to host the artistic and trampoline championships together, clubs can choose to host two separate events, or host one of the two disciplines on their own. The compulsory championships are hosted as a separate event from the artistic and trampoline championships.

The BC Provincial Championships offer a unique opportunity for full member clubs to be involved in the planning and coordination of the two to three-day event. In addition to help grow and enhance the event, hosting the BC Championships may benefit your club by:

- Raising your profile amongst gymnastics providers;
- Showcasing your club and community;
- Working collaboratively with Gymnastics BC, and;
- Raising funds for your club

The organization of the BC Championships is managed by the host club with guidance from Gymnastics BC and the [Event Hosting Guide](#).

Organization

The host club is solely responsible for hosting the competition. Gymnastics BC will manage registration for the event. All registration fees minus \$10 per participant (athletes and coaches) and any withdrawals sent within registration deadlines will be reimbursed to the host club. Gymnastics BC will provide assistance and guidance upon request.

2021 & 2022 Competition Information

GBC schedules the Compulsory, Artistic and Trampoline Gymnastics BC Championships annually in April. On your application form, please indicate first, second and third choices of dates and we will try our best to accommodate your request.

Proposed dates (2021)

- April 9-11, 2021
- April 16-18, 2021
- April 23-25, 2021

Proposed dates (2022)

- April 1-3, 2022
- April 8-10, 2022
- April 22-24, 2022

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Requirements

Please see Appendix A for BC Championships hosting requirements.

Submitting a Proposal and Application Deadlines

Proposals may be completed using the application form (Appendix B). The deadline to submit completed applications for the 2021 and 2022 compulsory, artistic and trampoline championships is

Wednesday, January 8, 2020, 4 p.m.

Contact information

Please direct all responses and inquiries to:

Leanne James
Administrative and Events Coordinator
Gymnastics BC
268-828 West 8th Ave
Vancouver, BC V5Z 1E2
604-333-3495
ljames@gymbc.org



Appendix A ~ Requirements

Items	Description
Budget	<ul style="list-style-type: none">• One budget including all expenses and revenues will be developed by the host club with assistance from GBC as required. It is the responsibility of the host club to manage the budget before, during and after the event.• GBC will collect event registration fees from the BC Championships registrants. GBC will remit 80% of the registration fees to the host club, less \$10 per registered participant 15 days or less after the registration deadline. The remaining 20%, less any registration fees from scratches or withdrawals, will be paid upon successful completion of the event.• Registration fees are defined as – all fees collected from participants (athletes and coaches), minus reimbursement for approved withdrawals within the set deadline.
Facility	<ul style="list-style-type: none">• A full sized hockey rink or 3 full sized basketball courts to accommodate MAG & WAG and/or a full sized hockey rink with a ceiling height of 8m (26" or higher) for TG apparatus as well as a large amount of spectator seating for 500 – 1,000.• Two additional meeting rooms available: One for hospitality (Coaches, Judges and Volunteers): to hold 60 – 80 people and a meeting space within the venue for 20 – 45 people.• Sufficient parking in proximity in a 5-minute walk radius to the venue to accommodate all spectators.• A facility exclusively available for the championships dates (no other programming).• Time available for set-up and take-down.
Hotel requirements	<ul style="list-style-type: none">• Ability to secure 40-50 hotel rooms for delegates (depending on location of host club) at one or more host hotel(s). Hotel(s) to be in walking distance or a 5-10 minute drive from the competition venue.• Inclusive breakfast preferred• Competitive rates including complimentary rooms and/or rebate after a certain number of bookings.
Organization	<ul style="list-style-type: none">• All aspects of the event, including but not limited to: accreditation, admissions, awards, ceremonies, hospitality, medical, photography, scoring, sponsors, socials, souvenirs, vendors, are to be created, arranged and organized by the host club, with assistance from GBC when required.
Volunteers	<ul style="list-style-type: none">• Ability to secure a large number of volunteers to run a financially and technically sound event.• A minimum of twenty (20) volunteers will be required for both set-up and tear-down.



Appendix B ~ Application form for BC Championships club host

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Club name:

Contact person:

Phone number:

Fax:

Our club wishes to host:

2021 BC Championships

Compulsory Artistic (only) Trampoline (only)

Artistic & Trampoline (same weekend) Artistic & Trampoline (separate weekends)

Preferred dates (please indicate choices 1, 2, 3) April 9-11, 2021 April 16-18, 2021 April 23-25, 2021

2022 BC Championships

Compulsory Artistic (only) Trampoline (only)

Artistic & Trampoline (same weekend) Artistic & Trampoline (separate weekends)

Preferred dates (please indicate 1, 2, 3 choices) April 1-3, 2022 April 8-10, 2022 April 22-24, 2022

Facility and equipment

Proposed facility:

Address:

Facility costs (including all meeting rooms):

Venue size:

Number of rooms:

Number of parking spots:

Additional facility information:



Hotel information - Please list recommended hotels in close proximity to the proposed facility

Hotel name:	Star rating:	Distance to venue:	Average cost of rooms:

Additional hotel information:

Appendix B ~ Application form for BC Championships club host

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Other information

Please outline other information such as new initiatives and ideas, specific service, expertise, hosting grant access, volunteer base, sponsorship opportunities which you feel enhances your application to be the club host for the BC Championships:

Office use only

Date received:

Notified to decision:

Yes Date: